

| Keyboarding | |
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| Day | Assignment |
| Monday | Lecture on Symbols |
| Tuesday | Lesson 8--Keyboard review |
| Wednesday | Keyboard review |
| Thursday | No School |
| Friday | Keyboard final |

| Intro to Business | |
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| Day | Assignment |
| Monday | Chapter 2 |
| Tuesday | Work sheets |
| Wednesday | Activities |
| Thursday | No school |
| Friday | Lecture |

| Accounting | |
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| Day | Assignment |
| Monday | Chapter 2--Quiz |
| Tuesday | Chapter 2--OYO 2-2 |
| Wednesday | Chapter 2--OYO 2-3 |

| Accounting | |
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| Day | Assignment |
| Thursday | No School |
| Friday | Test |

| Small Business | |
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| Day | Assignment |
| Monday | Finish brainstorming |
| Tuesday | Choose groups and start survey |
| Wednesday | Start survey |
| Thursday | No school |
| Friday | finish survey |

| Computer Aps | |
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| Day | Assignment |
| Monday | IGoogle |
| Tuesday | Google Doc--form |
| Wednesday | Share surveys |
| Thursday | No school |
| Friday | Google--Spreadsheets |